

Draft - Office 365 Migration Project Schedule v.2 8/2/16

Migration Order	Group kick off	# of MBX	Unit	Contact	Kick off	Migrate IT staff	Finalize Migration schedule	Finalize Migration Data	Migration Start	Migration End
1		100	School of Communication and Information (SC&I)	Tina Pappas	7/29/16	8/5/16	8/5/16	8/5/16	8/10/16	8/10/16
		250	GSAPP	Warren Nevins		8/5/16	8/12/16	9/2/16	9/9/16	9/16/16
		230	SMLR							
		150	DOCS							
2	8/5/16	122	Ernest Mario School of Pharmacy	Henry Hennessy	8/25/16	9/1/16	9/1/16	9/22/16	9/29/16	10/6/16
		33	University Controller's Office	Helynna Joy Kerr		9/1/16	9/1/16	9/22/16	9/29/16	10/6/16
		67	University Relations	Daren Jacobs Eric Jacobson Johnny Nunez		9/1/16	9/1/16	9/22/16	9/29/16	10/6/16
		85	Housing	Parixit Dave Frank Cai		9/1/16	9/1/16	9/22/16	9/29/16	10/6/16
3	8/5/16	120	UCM	Kevin Tsakonias	8/26/16	9/2/16	9/2/16	9/23/16	9/30/16	10/7/16
		9	Graduates and Professional Admissions	Shamir Khan		9/2/16	9/2/16	9/23/16	9/30/16	10/7/16
4	8/5/16	18	Research and Information Services Team (REIS)	Gary Nelson	8/26/16	9/2/16	9/2/16	9/23/16	9/30/16	10/7/16
		164	Undergraduate Admissions - New Brunswick							
		10	Rutgers Future Scholars							
		33	Registrar - New Brunswick							
5	8/5/16		CCICADA	Walter Morris	9/1/16	9/8/16	9/8/16	9/29/16	10/6/16	10/13/16
		15	DIMACS			9/8/16	9/8/16	9/29/16	10/6/16	10/13/16
		20	School of Engineering (SOE)	Alexei Kotelnikov		9/8/16	9/8/16	9/29/16	10/6/16	10/13/16
		47	Mail Services	Andre Granadeiro		9/8/16	9/8/16	9/29/16	10/6/16	10/13/16
		45	Property Plant and Equipment			9/8/16	9/8/16	9/29/16	10/6/16	10/13/16
15	Golf Course	9/8/16	9/8/16		9/29/16	10/6/16	10/13/16			
5	Records Management	9/8/16	9/8/16	9/29/16	10/6/16	10/13/16				
33	BAS	9/8/16	9/8/16	9/29/16	10/6/16	10/13/16				
6	8/5/16	145	Mason Gross School of Arts	Brian Ur, Lisa Baratta	9/2/16	9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
		32	Zimmerli Art Museum	Randy Suchcicki		9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
7	8/5/16	30	Academic Foundations Center	Michael Billich	9/2/16	9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
		17	Rutgers University Press	Penny Burke		9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
		1	Department of Childhood	Charles Waters		9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
		65	Inst for Health, Health Care Policy & Aging Research	Sam Mirmajlesi		9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
		28	Obstetrics, Gynecology & Women's Health	Mauro Limaco		9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
		16	Payroll	Reggie Greene		9/9/16	9/9/16	9/30/16	10/7/16	10/14/16
8	8/5/16	40	Rutgers University Foundation	Terry Callaghan	9/8/16	9/15/16	9/15/16	10/6/16	10/13/16	10/20/16
		15	Office of Alumni Relations			9/15/16	9/15/16	10/6/16	10/13/16	10/20/16
		620	School of Social Work	Tom Regan		9/15/16	9/15/16	10/6/16	10/13/16	10/20/16
9	8/5/16	870	Undergraduate Academic Affairs, Student Affairs	Douglas McCrea	9/9/16	9/16/16	9/16/16	10/7/16	10/14/16	10/21/16
10	8/5/16	132	Graduate School of Education	Gordon Stankavage,	9/9/16	9/16/16	9/16/16	10/7/16	10/14/16	10/22/16
		53	National Institute for Early Education Research			9/16/16	9/16/16	10/7/16	10/14/16	10/22/16
		24	Center for Effective School Practices			9/16/16	9/16/16	10/7/16	10/14/16	10/22/16
		3	Rutgers Institute for Improving Student Achievement			9/16/16	9/16/16	10/7/16	10/14/16	10/22/16
11	8/5/16	52	Global Advancement and International Affairs	Mike Saade	9/15/16	9/22/16	9/22/16	10/13/16	10/20/16	10/27/16
		21	Objective Analysis of Self and Institution Seminar	Joy McDonald Eddie Villanueva Ryan Valera		9/22/16	9/22/16	10/13/16	10/20/16	10/27/16
		5	New Jersey Health Initiatives (NJHI)	Matthew Kozak		9/22/16	9/22/16	10/13/16	10/20/16	10/27/16
		18	Executive and Professional Education	Allen Miles		9/22/16	9/22/16	10/13/16	10/20/16	10/27/16
		55	Office of Financial Aid	Nicholas Blew		9/22/16	9/22/16	10/13/16	10/20/16	10/27/16
		12	Resource Center for Graduation Student External Support	Teresa Delcorso		9/22/16	9/22/16	10/13/16	10/20/16	10/27/16

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12	8/5/16	157	Dining	Connie Brown Bill Yuen Kirk Solano Sherylyn Tucker	9/16/16	9/23/16	9/23/16	10/14/16	10/21/16	10/28/16
		15	Naval ROTC	Drew Ramey Frances Ruff		9/23/16	9/23/16	10/14/16	10/21/16	10/28/16
		5	Air Force ROTC	Leslie Nicholson		9/23/16	9/23/16	10/14/16	10/21/16	10/28/16
		193	Bloustein School of Planning and Public Policy	Martin O'Reilly		9/23/16	9/23/16	10/14/16	10/21/16	10/28/16
13	8/5/16	13	Computational Chemodynamics Lab	Linda Everett Jaocelyn Alexander Steven Royce	9/16/16	9/23/16	9/23/16	10/14/16	10/21/16	10/29/16
		191	Center for Advanced Biotechnology and Medicine	Keith E. Williams		9/23/16	9/23/16	10/14/16	10/21/16	10/29/16
		110	EOHSI (Environmental Occupational Health Science Institute)	Mario Rodriguez		9/23/16	9/23/16	10/14/16	10/21/16	10/29/16
14	8/5/16	443	Rutgers Business School	Shevon Jackson Joe bassano	9/22/16	9/29/16	9/29/16	10/20/16	10/27/16	11/3/16
		3	Clement A. Price Institute on Ethnicity, Culture, and the Modern Experience	John Driscoll		9/29/16	9/29/16	10/20/16	10/27/16	11/3/16
15	8/5/16	133	Rutgers Law School, Newark	Chris Krantz	9/23/16	9/30/16	9/30/16	10/21/16	10/28/16	11/4/16
		127	Rutgers School of Criminal Justice			9/30/16	9/30/16	10/21/16	10/28/16	11/4/16
		30	Office of Academic Services Newark	David Lurachy		9/30/16	9/30/16	10/21/16	10/28/16	11/4/16
		200	Newark Campus Administrative Groups			9/30/16	9/30/16	10/21/16	10/28/16	11/4/16
		81	Rutgers Newark Department of Psychology	John Driscoll		9/30/16	9/30/16	10/21/16	10/28/16	11/4/16
			Faculty of arts and sciences N (Andromeda)	Lee Mattis		9/30/16	9/30/16	10/21/16	10/28/16	11/4/16
16	8/5/16	46	Student Accounting	M.K. Tsui Glen Gillish	9/29/16	10/6/16	10/6/16	10/27/16	11/3/16	11/10/16
		19	Eagleton Institute of Politics	Linda Phillips		10/6/16	10/6/16	10/27/16	11/3/16	11/10/16
		1	Tyler Clementi Foundation			10/6/16	10/6/16	10/27/16	11/3/16	11/10/16
		50	Center for Alcohol Studies	Judith Ward		10/6/16	10/6/16	10/27/16	11/3/16	11/10/16
		82	University Human Resources	Wentuo Huang		10/6/16	10/6/16	11/3/16	12/8/16	12/15/16
		2	Organizational Development and Leadership			10/6/16	10/6/16	11/3/16	12/8/16	12/15/16
17	8/5/16	147	Old Queens	Roger Williams	9/30/16	10/7/16	10/7/16	10/28/16	11/4/16	11/11/16
			ca.rutgers.edu	RBHS/OIT	na	na	na	na	na	na
			Big 7 OIT systems (eden, rci,	OIT	na	na	na	na	na	na

Assumptions:
1. 2 Kick off meetings per week.
2. Will conduct concurrent departmental migrations.
3. Unit migrations will occur over a one week period on a day that is suitable for the unit and the Migration team.

Notes:
1. Weekly mailbox migration limits will be monitored and modified (increased or decreased) as necessary.
2. Schedules are targets and subject to change.

Risk:
1. Unit's ability to support migration could increase the number of migrations